



Klamath Tribal Health & Family Services

3949 South 6th Street
Klamath Falls, OR 97603

Phone: (541) 882-1487 or 1-800-552-6290

OPEN: 1/22/24
UNTIL FILLED

EXEMPT __
NON-EXEMPT X

POSITION DESCRIPTION

POSITION: TEMPORARY MENTAL HEALTH THERAPIST INTERN

RESPONSIBLE TO: Clinical Supervisor

SALARY: Step Range: 15 \$41,686) – 18 (\$45,552); No Benefits

CLASSIFICATION: Professional, Temporary, Part-Time

LOCATION: Klamath Tribal Health & Family Services
Youth & Family Guidance Center
Klamath Falls, OR

BACKGROUND: P.L. 101-630 Level

POSITION OBJECTIVES

The primary purpose of the Mental Health Therapist Intern will be to provide evaluation and therapeutic services to eligible Tribal Members under the supervision of the Clinical Supervisor. The Mental Health Therapist Intern will make appropriate referrals and will work with the clinical team to ensure services are meeting the needs of clients and that services being provided are in accordance with professional practices and legal requirements. Routine duties shall include providing health care related services to individuals eligible for services provided by Klamath Tribal Health & Family Services in homes, schools, clinics, alternate job sites and other community locations within the Klamath Tribes' Service Unit.

MAJOR DUTIES AND RESPONSIBILITIES

1. Assess, develop, implement, and evaluate an effective and efficient treatment plan that will appropriately meet the needs of individual clients, utilizing program, agency and community resources.

2. Perform comprehensive diagnostic intake interviews and brief crisis assessments.
3. Utilize evidence based, practice based, and culturally appropriate interventions in individual, group, and family therapy. Plan frequency, intensity, and duration of therapy.
4. Provide treatment in outreach locations, as needed, such as jail, home visits and schools. Provide brief solution focused treatment in primary care setting, as needed.
5. Follow clinical guidelines for best practice, including level of care decisions and appropriate referrals. Collaborate with Substance Treatment Counselors, Case Managers, and Psychiatric Med Managers to provide comprehensive care.
6. Assist clients in navigation through other community systems such as schools, courts, and primary care.
7. Advocate for client needs and assist clients with linkage to other community resources and support services.
8. Prepare clinical documentation and billing forms according to agency and departmental policies.
9. Participate in clinical staffing/triage meetings to discuss appropriate referrals and review charts for quality assurance, and grant or contract compliance.
10. Participate in group and/or individual clinical supervision in accordance with licensure and ethics requirements.
11. Network with other professionals, in various Oregon DHS programs, Tribal Administration programs, criminal justice system, schools and health care systems, as needed to implement effective treatment.
12. Participate in accreditation and site reviews, as needed.
13. Like all employees of the Klamath Tribes, the incumbent will be called upon to accomplish other tasks that may not be directly related to this position, but are integral to the Klamath Tribes' broader functions, including but not limited to, assisting during Tribal sponsored cultural, traditional, or community events that enable the successful operation of programs and practices of The Klamath Tribes as aligned with The Klamath Tribes' Mission Statement. Some of these tasks may be scheduled outside of regular work hours, if necessary.

SUPERVISORY CONTROLS

The Mental Health Therapist works under the direct supervision of the Clinical Supervisor, who provides general and specific instructions. Work is assigned in terms of functional/organizational objectives. The supervisor will provide guidance with unusual situations that do not have clear precedents. The Clinical Supervisor will monitor and review work of unlicensed Mental Health Therapists, as required when working toward independent licensure.

The employee works semi-independently, with direct supervision and support from the clinical supervisor as well as peer mentorship from other Mental Health Therapists and Behavioral Health Consultants, resolves problems on the basis of past precedent; exercises judgment interpreting guidelines and applicability; and ensures deadlines are met.

Work and learning activities may be assigned by the clinical supervisor and are reviewed for quality and compliance with established policies and procedures.

KNOWLEDGE, SKILLS, ABILITIES

Some knowledge of theories, principles, and practice to include various theoretical models of psychotherapy; psychological assessment and report writing; crisis intervention; and ethical issues in the practice of mental health counseling.

Some knowledge of psychotropic medications, treatment interventions for dual diagnosis, family systems theory, and trauma informed care models.

Some knowledge of the psychological effects of illness on individuals and their families, and the role of psychological factors in the exacerbation of illness.

Skill in providing diagnostic, preventative and/or therapeutic services to clients.

Working towards meeting all state licensing requirements, including obtaining clinical supervision and adequate direct client service hours in preparation for independent licensure or adequate CEUs to maintain independent licensure.

Ability to obtain and maintain necessary licensure.

Ability to communicate effectively orally and in writing.

Ability to compile information to aid clients in carrying out treatment objectives.

Ability to function positively, proactively and with personal initiative in an environment of limited resources.

Ability to relate well with a diverse group of people, including staff and the public.

Ability to maintain strict confidentiality of medical records and adhere to the standards for health record-keeping, HIPAA and Privacy Act requirements.

QUALIFICATIONS, EXPERIENCE, EDUCATION

Minimum Qualifications: *Failure to comply with minimum position requirements may result in termination of employment.*

- **REQUIRED** to have a Bachelor's Degree and to have completed all graduate coursework pre-requisites for placement in a clinical internship for a Master's Degree in Marriage and Family Therapy, Clinical Counseling or Clinical Social Work. *(Must be prepared to submit a copy of the student practicum agreement or contract when required).*
- **REQUIRED** to have some experience in the assessment of suicide risk, self-injurious behavior, and all high-risk behaviors; case management of high-risk clients.
- **REQUIRED** to have some experience with clients who have been victims of physical and/or psychological trauma, with attention to early intervention.
- **REQUIRED** to be free from exclusion from providing Federal health care benefits including Medicare and Medicaid as per the Federal OIG and GSA exclusion lists.
- **REQUIRED** to submit to TB skin testing and adhere to KTHFS staff immunization policy in accordance with the Centers for Disease Control immunization recommendations for healthcare workers.
- **REQUIRED** to submit to a background and character investigation, as per Tribal policy. Following hire must immediately report to Human Resource any citation, arrest, conviction for a misdemeanor or felony crime.
- **REQUIRED** to acquire and maintain BLS certification within 180 days of hire; strongly recommend certification within 90 days of hire, probationary period will be extended for a maximum of 180 days pending certification.
- **REQUIRED** to accept the responsibility of a **mandatory reporter** in accordance with the Klamath Tribes Juvenile Ordinance Title 2, Chapter 15.64 and General Council Resolution #2005 003, all Tribal staff are considered mandatory reporters.

Preferred Qualifications:

- Experience working with a multidisciplinary team is strongly preferred.
- Experience working with Native Americans is strongly preferred.

Indian Preference:

- Indian and Tribal Preference will apply, as per policy. *(Must submit tribal documentation with application to qualify for Indian Preference).*

ACKNOWLEDGEMENT

This position description is intended to provide an overview of the requirements of the position. It is not necessarily inclusive and the job may require other essential and/or non-essential functions, tasks, duties, or responsibilities not listed herein. Management reserves the sole right to add, modify, or exclude any essential or non-essential requirement at any time with or without notice. Nothing in this job description, or by the completion of any requirement of the job by the employee, is intended to create a contract of employment of any type.

APPLICATION PROCEDURE

Submit an ***Indian Health Services Application for Medical Staff Appointment and/or Privileges*** with all requirements and supporting documentation to:

Klamath Tribal Health & Family Services
ATTN: Human Resource
3949 South 6th Street
Klamath Falls, OR 97603
hr@klamathtribalhealth.org

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE SUFFICIENT INFORMATION TO PROVE QUALIFICATIONS FOR TRIBAL POSITIONS.

Please Note: If requirements are not met, i.e., submission of a resume in lieu of an application or not including a required certification, your application will not be reviewed and will be disqualified.

Indian Preference will apply. In accordance with Klamath Tribal policy, priority in selection will be given to qualified applicants who present proof of eligibility for “Indian Preference”.

Applications will not be returned.

Employee Signature

Date

Supervisor Signature

Date